

## JLMC Meeting

3/11/2019

Those in attendance: Amy Adams, Jody Bates, Amy Fisk, Tammy Kuraner, David LaPointe, Darlene Rollins and Linda Heath.

Absent: Carrie Frederiksen, Janel Swanson, Cutler Representative, MRMHS Representative

David began the meeting by reviewing the minutes. He noted that we are still missing representation from Cutler and the Middle/High School. He went on to ask if there are any concerns in any of the buildings. He did share that he has asked the construction crews to delay deliveries to Mt Caesar to 9:00 AM or after. He did note that one was delivered, but he had no knowledge that it was going to be made.

Amy Adams shared that there was only one work related fall at Troy this winter. An employee reported for her scheduled work hours before the staff could treat potential ice. David has asked that if there is a delay, to please observe it to the best of our ability so that his staff can do their jobs.

Amy Fisk reported that there are not a lot of issues at Mt Caesar. There is one handicapped table that has been the cause of several trips. She has found some bright orange cones which has appeared to help with that problem.

Tammy Kuraner shared that there is a tree down on the playground at Emerson. She asked if a work order needed to be put out. David stated that he would have it taken care of. **NOTE: David did call maintenance to have the issue taken care of and it was done prior to the meeting according to his staff.** Amy Adams suggested that the district might call in an arborist to take a look at the trees and make a determination as to what needs to be taken care of.

David turned the discussion to the playgrounds. He asked that staff be aware that there will be ice over the next several days/weeks as there will be melting snow and then freezing temperatures at night. He also asked staff to please take a look if the students are using them, to make sure they are ice free as much as possible. He also shared that once the ice and snow clears that the maintenance staff's attention will be needed for the spring athletic fields. Although this will be their focus, please alert them to any bolt issues (missing, loose, etc.) or other repair issues that are needed so his staff can take care of them.

Amy Adams requested that the custodian check the playground. She also asked if there would be an inspection. If so, are there any dates? David said he hasn't called yet, but would do so. He will call to schedule the inspections through Primex. David also stated that the custodian's job is mainly inside the building, but would see what he could do. He encouraged the committee to take a look at them now. He also shared that we need to be cognizant of any needles or drug paraphernalia on the playgrounds. While he hates to have this be something we need to be aware of, it is a very real thing. If there are any of those items found, PLEASE do not touch them, but alert the Administration and keep the area clear of children playing until disposal can be done. He stated that we need to come up with a plan for disposal in these instances.

Amy Adams asked how we report a puncture wound. David stated that it is our job to report any suggestion of abuse to administration. She clarified that she is talking about an accidental puncture

where a student finds a needle, picks it up and the skin is punctured. Amy did share that all nurses have sharps containers in their offices. She requested that David bring to administration the need for a procedure/policy for accidental drug exposure/needle sticks on the playground. Tammy shared that prior to working at Emerson, she worked in Keene and an incident occurred when a child found drug paraphernalia and needles on the playground. The Keene district does have a policy in place but because of the incident, it had to be reviewed and any updates made. There also had to be student discussions to let them know how serious this matter can be.

Amy Adams said that the School Board Association may have a policy that we could use as a template for our district if we do not already have one in place. She also suggested that maybe guidance counselors should be aware so that they can have discussions if necessary.

David stated that the safety and policy people of the district will address it. He also said that the district's Wellness Committee might have some input as well.

I shared that there is a Pre-recorded Webinar by Primex titled Playground Safety: Strategies for Minimizing Liability Exposure. This might be something that the district would want employees to do.

David asked if the minutes from the last meeting should be accepted. They were accepted unanimously.

Tammy asked about the Fitzwilliam playground status. David answered that this was supposed to be looked at and that there were supposed to be some suggestions from the staff regarding what they would like to have in place.

David also reported that the removal of the pea stone will have to be done and that bark mulch will be replacing it. This needs to be scheduled.

Jody Bates asked David for updated Safety Data sheets. He said that he will get them to the schools to put in the MSDS books. He will need to get the information from David Doenges. He also stated that he needs all staff to get rid of all personal things i.e. Perfume, flowers, air fresheners, etc.

The committee was wondering what the status of the pre-employment physicals/drug testing was in regard to **any accidents in the district** as was discussed on 12/3/2018. They would also like to have a report from Primex on the accidents that have occurred throughout the year. This is something that Janel was going to try to obtain through Primex.

On the next agenda: New chairperson for the 2019/2020 year.

The next meeting will be June 3, 2019 at the Wilcox Building at 4:00 PM.

Respectfully submitted,

Linda Heath