

Monadnock Regional School District (MRSD)
School Board Meeting Minutes
(Non-Approved Minutes)
July 14, 2015
Monadnock Regional MS/HS, Swanzey, NH

Members Present: Pat Bauries, Betty Tatro, James Carnie, Barry Faulkner, Winston Wright, Phyllis Peterson, Scott Peters, Joseph Smith, Mike Blair, Lisa Steadman, Bob Mitchell, Nicholas Mosher and Karen Wheeler

Administration present: K. Pfeifer, Interim Superintendent, L. Witte, Superintendent, T. Kennett, Dir. of Student Services and J. Fortson, Business Manager.

Also present: L. Aivaliotis, Recording Secretary.

“The goal of the Monadnock Regional Board is to be the Best School District in the State.”

B. Faulkner called the meeting to order at 7:05PM.

1. Public Comments: Gabrielle Schmidt will be a sixth grader at Emerson this fall. She is doing a presentation for the Board to encourage them to improve the drinking water at Emerson. She presented a short video on the EZH2O Water Rapid Filling Station.

2. Consent Agenda:

MOTION: P. Peterson **MOVED** to accept the June 16, 2015 School Board Meeting Minutes as amended. **SECOND:** J. Smith **VOTE:** 12.030/0/.971/0. **Motion passes.**

MOTION: P. Peterson **MOVED** to accept the June 16, 2015 11:24 PM Non-Public Meeting Minutes as presented. **SECOND:** J. Smith. **VOTE:** 12.030/0/.971/0. **Motion passes.**

MOTION: P. Peterson **MOVED** to accept the June 16, 2015 11:40 PM Non-Public Meeting Minutes as amended. **SECOND:** J. Smith. **VOTE:** 12.030/0/.971/0. **Motion passes.**

3. Student Government Report: There is no report.

4. BUSINESS MANAGER’S REPORT: J. Fortson asked the Board to sign the MS22 as well as the manifest.

5. ASSISTANT SUPERINTENDENT REPORT: There is no Assistant Superintendent Report.

6. SUPERINTENDENT REPORT:

6a. Correspondence and Announcements: K. Pfeifer explained most of the report would be in non-public session. **MOTION:** M. Blair **MOVED** to allow the ACES 93 to attend a field trip on July 31, 2015 to the Montshire Museum. **SECOND:** P. Peterson. **VOTE:** 13/0/0/0. **Motion passes.**

K. Pfeifer informed the Board the NESDEC final report was in the Board packet.

7. Interview Principal Candidate: The Board will interview Kevin Stone in Public Session and vote on the nomination in non-public. P. Bauries stated the Board usually interviews the candidate in non-public. P. Bauries has no objection. K. Pfeifer explained Kevin Stone was the nominee from the committee. P. Peterson spoke of the candidate and the fact the committee was unanimous in their vote. Kevin Stone informed the Board of his experience in education and the positions he held. He said he spoke to A. Salzmann regarding the position and the needs in the position. He said the position is doable. He will rotate schools each day and if something arises he will go where the need is. He is very supportive of the STEM and STEAM. He has worked in multi-aged classrooms and they are very effective if done properly.

7. BOARD CHAIR REPORT: B. Faulkner welcomed L. Witte as the new Superintendent and is looking forward to years of continuing progress. The Board will be working on the upcoming teacher's contract. There will be an emphasis on safety and discipline. There will be new administrators and an SSO. The STEAM concept will be worked throughout the District. This is the beginning of a new school year and the best year yet.

8. SCHOOL BOARD COMMITTEE REPORTS:

8a. Budget Committee: B. Mitchell reported the Budget Committee met on June 23, 2015. He informed the committee the Board's attorney would advise the Board not to have a member of the Budget Committee on the Negotiating Committee. W. Lechlinder presented information gathered by D. Coffman regarding the student enrollment and the number of staff over 5 years. It was explained there was a reduction of 400 students but the staff reduction was not at the same level of reduction.

8b. Community Relations Committee: M. Blair reported the committee did not meet. They will reschedule.

8c. Education and Technology Committee: P. Bauries reported the committee met on June 23, 2015. K. Pfeifer explained there were 114 students from the MS/HS in the Superintendent's Club. The committee discussed retention and the test scores for the elementary and MS/HS students. The committee received information on rationale for the reduction of the psychologist. There was a reduction of 152 students in Special Ed. The autism services will be contracted. L. Carey presented information to the committee on the equity of specials among the schools. L. Kalloger explained the restructuring of Division Leaders. She will add two more leaders and it will enhance student performance. The committee discussed with N. Richardson secure access of documents and the issue of the stolen laptop. The next meeting is scheduled for July 28, 2015. **MOTION:** P. Bauries **MOVED** on behalf of the Education/Technology Committee to request the Superintendent

review the job description for the Instructional Specialist and how it fits in the organization chart. **SECOND:** P. Peterson. **DISCUSSION:** The Superintendent would then bring back to the Education Committee the recommendation as to where in the organization chart the job description belongs. N. Mosher asked who is handling the chart. K. Pfeifer said the CRC has the chart. The Superintendent develops, clarifies and is in charge of the chart. N. Mosher commented we have discussed the charts since March and he has not seen them. **VOTE:** 11.885/1.115/0/0. **Motion passes.**

MOTION: P. Bauries **MOVED** on behalf of the Education/Technology Committee to approve the recommendation of the IT Director for a draft to approve a secure email setup for Board Members to access documents and Email correspondence. **SECOND:** N. Mosher. **DISCUSSION:** B. Faulkner would like to change the motion. M. Blair would suggest having Policy present a draft with a recommendation from N. Richardson. J. Carnie commented it is a double motion. It would be better to send this to policy, have them draft something and send it back to the Board. S. Peters would like to send it to the Policy Committee. **A friendly amendment:** to approve the recommendation of the IT Director for a draft of a policy to be sent to the Policy Committee for a secure email setup for Board Members to access documents and Email correspondence. **VOTE:** 11.925/1.075/0/0. **Motion passes.**

8d. Finance and Facilities Committee: J. Carnie informed the Board the committee is scheduled to meet on August 5, 2015.

MOTION: J. Smith **MOVED** to refer the EZH2O water bottle proposal to the Facilities Committee for further study. **SECOND:** M. Blair. **VOTE:** 13/0/0/0. **Motion passes.**

8e. Policy Committee: M. Blair reported the Policy Committee met on June 30, 2015. The committee reviewed a number of policies. K. Pfeifer is reviewing the policies that need to be changed from SAU 38 to SAU 93. The committee will review policies regarding employment of relatives which will be in the next packet. They discussed home education and instruction, homeschooling and the SAU organizational chart. T. Walsh presented the school lunch policy proposal to the committee. The next meeting is on July 28, 2015 at 5:00 PM.

8f. Sports Committee: The next meeting is scheduled for July 21, 2015.

8g. Negotiations:

Authorize Professional Support for Negotiations: B. Faulkner would like to ask the Board for approval to have professional support for negotiations. P. Bauries commented the committee met and agreed they needed help. P. Bauries asked if the Board would like to continue with the same lawyer or go out to bid. **MOTION:** P. Bauries **MOVED** to authorize professional legal support for the Negotiations Committee. **SECOND:** P. Peterson. **DISCUSSION:** M. Blair commented it is necessary to have the support but is there a reason to change the attorney. The Board will discuss in non-public session. **VOTE:** 13/0/0/0. **Motion passes.**

P. Bauries asked if the final contract for MESSA and the Support Staff were signed. She asked what the holdup is she would like to see the contracts. B. Faulkner did sign the contracts. L. Steadman also signed the contracts. L. Steadman said the TA had to be added and updated. There were clerical errors and the side bar agreement as approved by the Board. J. Carnie and P. Bauries do not believe they signed the contracts. B. Faulkner said they had a meeting and 6 people signed the contracts. J. Carnie said the Budget Committee did not agree with the contracts because they did not see them. L. Steadman commented the Board voted on the warrant article. J. Carnie said if the Board did not vote on the contract how did it get on the warrant. J. Fortson commented the contracts were put on line. P. Bauries asked about the sidebar. L. Steadman said it did not need to be voted on by the public because there were no funds involved. J. Carnie commented this Board has not voted on this.

8h. Ad HOC STEAM: P. Bauries reported the committee has not met. They will meet with L. Witte and formalize where to go with STEAM in order to have it in the classrooms in the 2016-2017 school year.

8i. School Safety and Discipline Committee: J. Smith reported the committee met and discussed the job description for the school safety officer. There are 23 different qualifications and 18 performance responsibilities. This job is too big for one person. **MOTION:** J. Smith **MOVED** to adopt the new job description for the SSO. The position will focus on the MS/HS and deal with the elementary school incidents on an as needed basis. **SECOND:** N. Mosher. **DISCUSSION:** J. Smith commented it was clear last year the position was spread too thin. The position would bring in some of these discipline issues and reevaluate at the end of the year. The changes are based on homeland security. Another change is the allotment of time with the MS/HS change. There will be an emphasis on working with N. Richardson on the Safety Plan. L. Steadman said this job description is very different than what is on School Spring. K. Pfeifer commented this is from the National School Board Standards. **MOTION:** P. Bauries **MOVED** to table the motion until the next meeting in order to have the old copy of the job description. **SECOND:** P. Peterson. **DISCUSSION:** K. Pfeifer commented we need to interview next week. P. Bauries does not want to hold up the process but is concerned with applying for something different than what is on School Spring. S. Peters said it can be changed over time through the superintendent. K. Pfeifer said this has been approved by the Ad HOC but not the Board yet. **VOTE:** 13/0/0/0. **Motion passes.** The next meeting is on July 22, 2015.

9. Old Business:

9a. Other Old Business as may come before the Board.

10. NEW BUSINESS:

10a. Action on the Manifest: MOTION: B. Tatro **MOVED** to accept the 2015-2016 manifest in the amounts of \$ 284,426.96. **SECOND:** P. Peterson. **VOTE:** 13/0/0/0. **Motion passes. MOTION:** B. Tatro **MOVED** to accept the 2014-2015 manifest in the amount of \$ 62,245.11. **SECOND:** P. Peterson. **VOTE:** 13/0/0/0. **Motion passes.**

10b. Other New Business as may come before the Board:

11. SETTING NEXT MEETING'S AGENDA:

1. Grievance Hearing

12. Public Comments: There are no public comments.

B. Faulkner called a recess to conduct the SAU 93 Board Meeting at 9:00 PM.

The Board returned to the MRSB Meeting at 9:19 PM.

13. 9:20 PM Motion to enter into Non-Public Session under RSA 91-A: 3 II ((b) Hiring of a Public Employee: MOTION: J. Carnie MOVED to enter into Non-Public Session under RSA 91-A: 3 II (b) Hiring of a Public Employee. SECOND: P. Bauries VOTE: 13/0/0/0. Motion passes.

14. 9:45 PM Motion to enter into Non-Public Session under RSA 91-A: 3 II (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person: MOTION: J. Smith MOVED to enter into Non-Public Session under RSA 91-A: 3 II (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person. SECOND: M. Blair. VOTE: 13/0/0/0. Motion passes.

15. Motion to adjourn: MOTION: P. Peterson MOVED to adjourn the meeting at 10:07 PM SECOND: M. Blair VOTE: 13/0/0/0. Motion passes.

Respectfully submitted,

Laura L. Aivaliotis
Recording secretary